Docs Corp

SOLUTION SHEET electronic filing

How can I take the pain out of electronic filing?

Electronic filing is a manual process at the moment—one that is time-consuming and can be a hit or a miss. pdfDocs Desktop takes the guesswork out of electronic filing.

pdfDocs Desktop for easy electronic filing

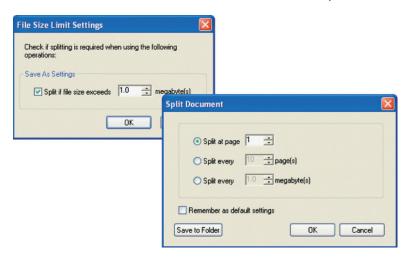
pdfDocs Desktop streamlines the process of creating and submitting an electronic filing. No more guessing about whether your file will be rejected, and no more guesswork about how to split a file that is too large. Court or agency filings are always accurate and on time.

pdfDocs assembles documents with ease

Document management users (Hummingbird DM, Interwoven WorkSite, Open Text Livelink ECM – eDocs and DOCS Open, Worldox) right-click on the documents to be assembled and add them to the pdfDocs Organizer workspace. You always get the right document and the right version because you never need to browse temporary file locations.

Take control of your document

The pdfDocs Organizer makes it simple to change the order of documents or pages within the electronic filing document. You can even omit pages within the collated set from the filing. Add comments or redact information all from within a simple interface.



Take the guesswork out of electronic filing

pdfDocs Desktop eliminates the risk that your electronic filing will be rejected. When your efiling document is complete, pdfDocs Desktop will alert you if it exceeds the maximum allowable size and will then split the document if necessary based on file size or page number.

Save the electronic filing record

pdfDocs Desktop makes it simple to save the final document to your document management system so you have a complete record of what was filed. pdfDocs supports "related" document so the electronic filing document is related to the original source documents automatically.

"pdfDocs
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eFiling made easy with pdfDocs Desktop the integrated PDF content management system